



SBVC Curriculum Committee Minutes

<b>Date: 9/14/15</b>	<b>Time: 2:00pm to 4:00pm</b>	<b>Location: BUS 125</b>
<b>Members:</b>		
HARAGEWEN KINDE <input checked="" type="checkbox"/> LETICIA HECTOR <input checked="" type="checkbox"/> KAY DEE YARBROUGH <input checked="" type="checkbox"/> CORRINA BABER <input checked="" type="checkbox"/> KATHY ADAMS <input checked="" type="checkbox"/> VINCENTE ALVAREZ <input checked="" type="checkbox"/> LYDIA BARAJAS-ZAPATA <input checked="" type="checkbox"/> PATRICK BUCKLEY <input type="checkbox"/> COLLEEN CALDERON <input checked="" type="checkbox"/> MARY COPELAND <input type="checkbox"/> MELITA CALDWELL-BETTIES <input checked="" type="checkbox"/> GLENN DREWES <input checked="" type="checkbox"/> VIRGINA EVANS-PERRY <input checked="" type="checkbox"/> HENRY HUA <input checked="" type="checkbox"/> DENNIS JACKSON <input type="checkbox"/> ALBERT MANIAOL <input type="checkbox"/> DANIELLE RAMSEY <input type="checkbox"/> YOLANDA SIMENTAL <input type="checkbox"/> JANICE WILKINS <input checked="" type="checkbox"/> STUDENT <input type="checkbox"/> <input checked="" type="checkbox"/> Corrina Baber, due to schedule conflict, participates and provides proposal input online		
<b>Discussion Topic:</b>		

<b>Curriculum Chair Opening:</b>	<ul style="list-style-type: none"> <li>The Curriculum Committee will need a new Chair next academic year (Fall, 2016). If interested in the 2-year agreement, please contact Leticia.</li> </ul>
<b>SBVC Curriculum Handbook:</b>	<ul style="list-style-type: none"> <li>The Committee was given the DRAFT of the Fall 2015 Curriculum Handbook to be utilized until its completion in Spring 2016.</li> </ul>
<b>Update on CurricUNET revisions &amp; Meta:</b>	<ul style="list-style-type: none"> <li>Kay Dee Yarbrough provided an update on CurricUNET Meta. In order for Valley to receive the update, it would cost \$35,000. The front page of our current CurricUNET has been updated to include helpful links.</li> </ul>
<b>Review Articulation Timeline and share helpful links:</b>	<ul style="list-style-type: none"> <li>Janice gave handouts to the Committee, which are available under the “Articulation” section on CurricUNET for future reference.</li> <li>An Articulation timeline was created and Janice reiterated that the process for a course to be articulated takes an entire year.</li> <li>New courses need to be launched and approved by September 28<sup>th</sup>.</li> <li>Committee members were urged to look at effective dates when reviewing courses.</li> </ul>
<b>Discuss High Unit Associate Degree for Transfer:</b>	<ul style="list-style-type: none"> <li>New high unit ADTs were discussed. John Stankas shared Chemistry ADT as an example. The committee was made aware that these high unit ADTs may impact other programs. Dialogue it encouraged to take place among impacted programs, while working on the development of these ADTs.</li> </ul>
<b>Review Role of the Curriculum Committee</b>	<ul style="list-style-type: none"> <li>Leticia reviewed the proposed Team Based Division of Labor attachment and asked the Committee for their input.</li> <li>If the Curriculum Committees divides into</li> </ul>

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	<p>teams, then members can focus on certain sections and pertinent information will not slip through the cracks.</p> <ul style="list-style-type: none"> <li>• After minor changes were made to the attachment, the Committee agreed dividing into teams would be a good decision.</li> </ul>
<b>Review State/Local CTE Approval Process with Timeline (Local, Region 9, and State)</b>	<ul style="list-style-type: none"> <li>• Leticia gave out handouts pertaining to the CTE Approval Process.</li> <li>• Further discussion to follow.</li> </ul>
<b>CurricUNET workshop dates</b>	<ul style="list-style-type: none"> <li>• September 16 from 1:30PM to 2:30PM</li> <li>• September 22 from 12:30PM to 1:30PM</li> <li>• September 29 from 12:30PM to 2:00PM</li> <li>• September 30 from 12:30PM to 2:30PM</li> </ul>
<b>Identify 2015-2016 Goals for the Curriculum Committee</b>	<ul style="list-style-type: none"> <li>• Provide faculty with the finalized Curriculum Handbook in Spring, 2016.</li> </ul>